


Office of the President
of the Philippines
Malacañang

Memorandum Order No. 316

In the exigency of the service, and to ensure the continuity of the functions of the Correspondence Office, the following official and employees are hereby directed to continue performing the duties and responsibilities of their respective positions in the said Office on hold over capacity effective April 15, 2010 until June 30, 2010 only:

NAME	POSITION TITLE
1. Mr. Celso L. Cainglet	Director IV
2. Ms. Christine P. Borja	Presidential Staff Officer VI
3. Ms. Nicely R. Rom	Presidential Staff Officer V
4. Ms. Lydia A. Beley	Presidential Staff Officer IV
5. Mr. Liam Anthony R. Tinio	Presidential Staff Officer IV
6. Ms. Adelia V. Inocencio	Presidential Staff Officer III
7. Mr. Paulino Jr. Fernandez	Presidential Staff Officer III
8. Mr. Cromwel S. Umali	Presidential Staff Officer II
9. Ms. Zyre Anne N. Rosario	Presidential Staff Officer II
10. Mr. Oscar V. Columna	Presidential Staff Assistant
11. Ms. Alicia M. Rayos Del Sol	Technical Assistant
12. Ms. Ainna Charish M. Simbulan	Technical Assistant
13. Mr. Willand Jr. D. Bantog	Technical Assistant

By authority of the President:


LEANDRO R. MENDOZA
Executive Secretary

Manila, **May 27, 2010**