

**Office of the President
of the Philippines
Malacañang**

PMS LIBRARY

MFN 10192

MEMORANDUM ORDER NO. 31

**AUTHORIZING THE HOLDING OF SIMPLE ACTIVITIES IN OBSERVANCE
OF THE 101st ANNIVERSARY OF THE PHILIPPINE CIVIL SERVICE IN THE
OFFICE OF THE PRESIDENT**

The holding of simple activities in the Office of the President in observance of the 101st Anniversary of the Philippine Civil Service in September, 2001, spearheaded by the Civil Service Commission, pursuant to Civil Service Commission Memorandum Circular No. 20, s. 2001, with the theme: *Katapatan, Kahusayan at Katatagan: Hamon sa Lingkod Bayan, is hereby authorized*. Said activities will consist of the following:

1. Sept 2 – Sun : *CSC Thanksgiving Mass*
7:00 a.m. : Sunday TV Mass aired live over ABS-CBN, Channel 2
Sponsor : Civil Service Commission

2. Sept 3 - Mon : *Araw ng Pagpapahalaga sa Sarili/Kalusugan*
8:00 a.m. : Flag Raising Ceremony
Guest Speaker : Dr. Lydia E. Buendia
Free Physical Fitness Lecture-Demo
Venue : Kalayaan Grounds
Office-in-Charge : Office of the Pres'l Adviser on Appointments

3. Sept 7 - Fri : *Spiritual Activity - 1st Friday Thanksgiving Mass* in
12:00 nn : observance of the 101st Anniversary of the Philippine
Civil Service and in honor of the Blessed Virgin Mary
on her Sept. 8th birthday
Celebrant : Bishop Ramon C. Arguelles, D.D.
Venue : Mabini Social Hall
Office-in-Charge : Social Secretary's Office
Whole Day : *Gloria Labandera Rolling Store*
Serves employees in Malacañang starting Sept 7th
and to continue every payday
Venue : Kalayaan Grounds, c/o EWSES, OP Personnel

4. Sept 10 - Mon : *Special Concerns*
8:00 a.m. : Flag Raising Ceremony
Brief Remarks : ASec. Carlos C. Tabunda, Jr.
Venue : Kalayaan Grounds
Office-in-Charge : Office of the Pres'l Adviser for Special Concerns

5. Sept. 17 – Mon : *Two days countdown to PCS 101st Anniversary*
8:00 a.m. : Flag Raising Ceremony
Announcement : Dir. Clarita F. Rodulfo
Venue : Kalayaan Grounds
Office-in-Charge : Personnel Office

6. Sept. 19-Wed : *Araw ng Pasasalamat-PCS 101st Anniversary*
8:00 a.m. : Proposed Thanksgiving Mass
Guest of Honor : H.E., President Gloria Macapagal-Arroyo
Celebrants : Msgr. Josefino S. Ramirez & Msgr. Rodolfo Gallardo
Commentator : Deputy Executive Secretary Jose T. Tale
Venue : Palace Heroes Hall
Office-in-Charge : Office of the Pres'l Asst on Cooperatives, in cooperation
with the Appointments, Internal House Affairs and
Personnel Offices
1:30-4:00 p.m. : *Healthy Life Style*
Free Lecture/ Demo on Dewart/Demole
Speaker/Demonstrator : International Inventor Rolando C. de la Cruz
Annotator : Mr. Richard B. dela Cruz
Venue : NEB Conference Room
Office-in-Charge : Personnel Office in coordination with
Internal House Affairs Office
7. Sept. 21- Fri : *Refresher Course on Save Mother Earth/Sustainable*
8:30 a.m.-5:00 p.m. : *Ecological Waste Management*
Committee- : OP Save Mother Earth Committee (SMEC) in
in-Charge : coordination with OP CPDD and PMS
Venue : Mabini Social Hall
8. Sept 24 - Mon : *Linggo ng Pagpapahalaga sa Tungkulin*
8:00 a.m. : Flag Raising Ceremony
Guest Speaker : Her Excellency, President Gloria Macapagal-Arroyo
will lead the mass Oath-Taking/Prayer during the
8:00 a.m. Flag Raising Rites in Malacañang
which will be aired live over NBN-4 and DZRB-
AM to enable civil servants nationwide to recite
the oath along with the President
To introduce PGMA : CSC Chairperson Karina Constantino-David
Attire : Filipiniana
Venue : Kalayaan Grounds
Offices-in-Charge : Office of the Pres'l Adviser on Appointments,
Protocol, House Affairs Offices
9. Sept 26 - Wed : *Volunteerism (Medical/Dental Services & Socialization)*
2:00 – 4:00 p.m. : Golden Acres
Offices-in-Charge : Malacañang Clinic, Engineering, Personnel,
Accounting Offices and Office of Budget & Corporate
Affairs, and Motorpool
Venue : Golden Acres Compound Quezon City

10. Sept 27 - Thu : *Medical Mission for Gov't Personnel within the*
 9:00 a.m. -1:30 p.m. : *Malacañang Palace Complex & their Dependents*
 Venue : PACE, Tahanan ng Masa
 Host : Office of the First Gentleman, in cooperation with PCSO
 Mgt., Mal. Clinic, PACE, Personnel Office and
 Motorpool
 Lead Officials : First Gentleman Jose Miguel T. Arroyo
 with the assistance of Dir. Milagros Tolentino,
 Dir. Carmencita Tiacho and Dr. Daisy Prudente
 Coordinators : Dir. Rolando Deduyo/Dir. Clarita F. Rodulfo
 3:30 p.m. : *Araw ng Pagpapakilala/Recognition Day*
 Awarding Rites for OP deserving personnel
 Awards include Loyalty, Retirement, Personnel Dev't
 Guest Speaker : Executive Secretary Alberto G. Romulo
 Offices/Committee- : Office of the Deputy Executive Secretary for Admin.
 in-Charge : and Finance/Personnel Office/ OP Suggestion and
 Incentive Awards Committee (OP-SIAC)
 Venue : Executive Secretaries Hall & Gallery, Mabini Hall
11. Sept. 28 - Fri : *Save Mother Earth Program in OP*
 8:00-9:00 a.m. : Tree Planting/Gardening
 Committee/Offices : SMEC, Personnel/Engineering Offices, PMS, PSG,
 in-Charge : in coordination w/ DA, BPI, DENR, Ginintuan at
 Makabayang Alay Foundation and the Talayan
 Barangay
 Venue : PSG Compound, Malacañang, Park
 2:00-4:00 p.m. : *Fun Day for Employees (as an OP Family)*
 Office-in Charge : Malacañang Records Office
 Venue : Kalayaan Grounds/Mabini Social Hall

All heads of primary offices/units in the Office of the President are hereby enjoined to actively extend their full cooperation and support for the success of the foregoing activities.


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By authority of the President:

Received

SEP 24 2001

Date


ALBERTO G. ROMULO
 Executive Secretary

Manila, Sept. 17, 2001

