

**Office of the President
of the Philippines
Malacañang**

MEMORANDUM ORDER NO. 127

**PRESCRIBING GUIDELINES ON OFFICE UNIFORMS IN THE
OFFICE OF THE PRESIDENT (PROPER)**

Pursuant to Memorandum Order No. 116 and Special Order No. 150, both dated 06 April 1993, the following guidelines on office uniforms in the Office of the President (Proper), are hereby prescribed:

1 Concerned officials and employees shall wear the uniforms four times a week as specified in the following schedules with Fridays as wash days

a *Ladies*

Mondays	new powder grey giordan outfit with bow tie and white dots (Illustration A);
Tuesdays	new red plaid blouse and black skirt outfit;
Wednesday	new deep salmon outfit with off-white collar (Illustration B);
Thursdays	new blouse and black skirt outfit

b *Gentlemen*

PSO VI up to the rank of Director shall wear white or blue coat barong (long sleeves) or long sleeves with tie alternately every other Monday and any other color of barong or polo shirt on Tuesday, Wednesday and Thursday;

White collar employees (rank and file) shall wear white or blue polo barong (short sleeves) alternately every other Monday and any other color of barong or polo shirt on Tuesday, Wednesday and Thursday;

Blue collar employees (janitors, carpenters, parking attendants, gardeners, electricians, and

other civilian ground/building employees) shall wear white or blue polo shirt or T-shirt with collar alternately every other Monday and any other color of T-shirt, preferably blue on Tuesday, Wednesday and Thursday. In addition, blue collar workers working in conspicuous public areas should wear shoes (at least rubber). Slippers are not allowed in said areas; and

Employees assigned official driver of OP office vehicle shall wear white blue polo barong from Monday day or a the ne arises.

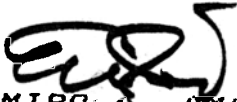
2. Wearing of the prescribed uniforms shall be observed on 5 1993
3. Doctors, dentists, nurses and other medical attendants at the Malacanang Clinic shall wear the new uniform. It shall be worn by the general staffs on Mondays. On Tuesdays, Wednesdays and Thursdays, they have the option to wear their prescribed uniforms or wear their professional gown/white medical uniform.
4. Women in mourning or on the customary or appropriate outfit in lieu of uniforms shall wear the required uniforms.
5. Personnel of the Internal House Affairs Office and the Presidential Secretary's Office shall have their own appropriate dress code.
6. Penalties for non-compliance
 - a. First offense - written warning
 - b. One (1) day salary deduction for subsequent infraction

The Dress Code, pursuant to Civil Service Commission Memorandum Circular No. 14, series of 1993 shall be strictly observed. Any violation of the aforesaid CSC Circular and of this Order as specified under OP Order No. 116, dated 06 April 1993, shall be considered as a ground for disciplinary action.

The heads of offices and major units shall inform the Personnel Office weekly on any violation of the herein guidelines.

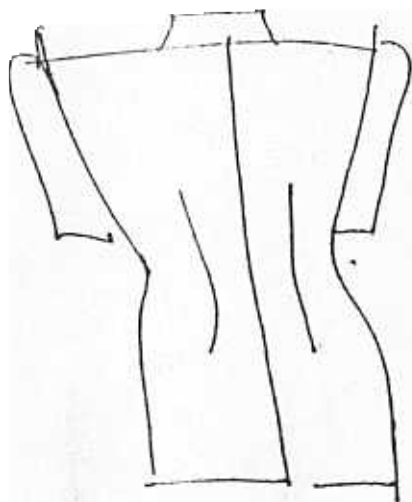
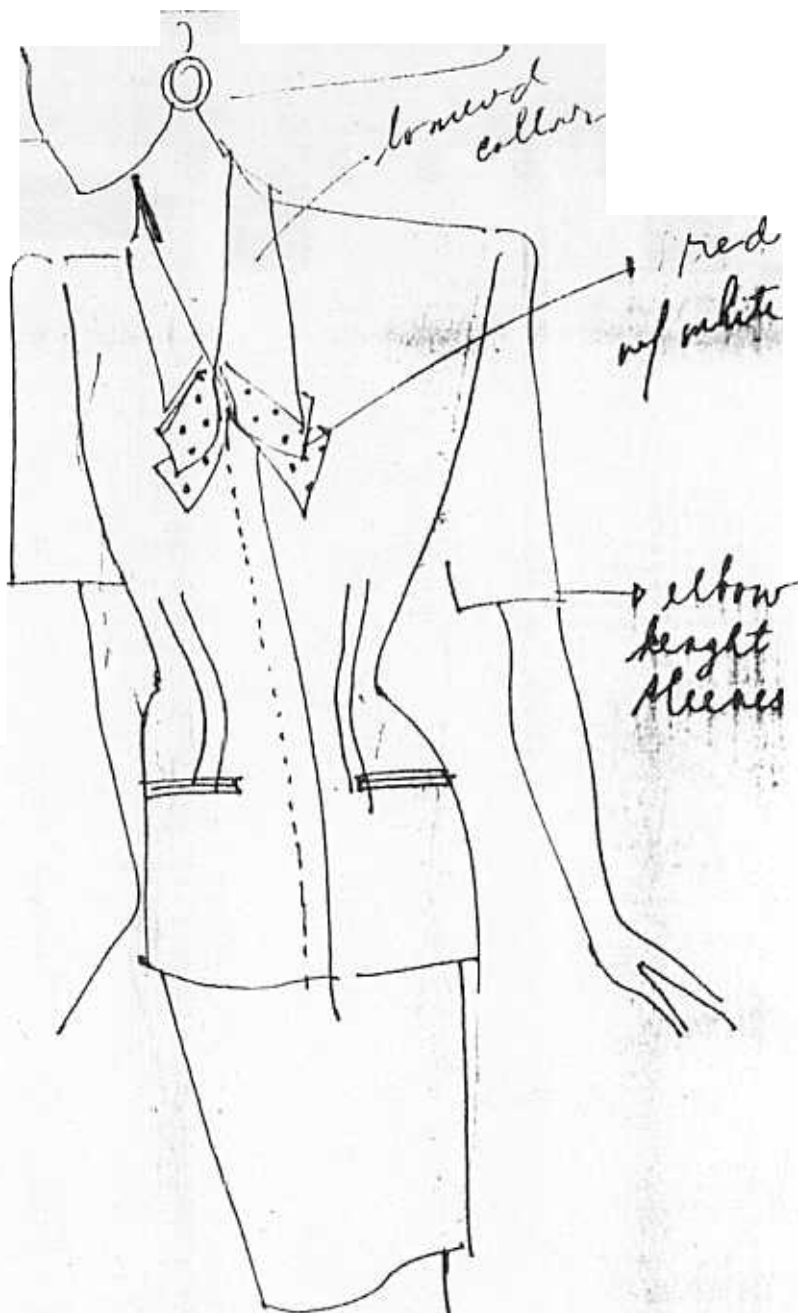
Strict observance of the guidelines prescribe herein is hereby enjoined.

Memorandum Order shall take effect immediately.


EDELMIRO A. AMANTE, SR.
Executive Secretary

Manila, May 3, 1993

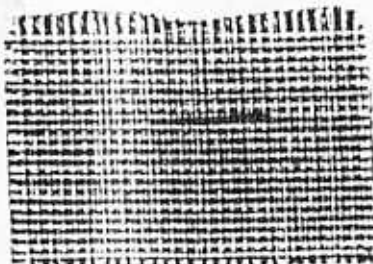

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color: Powder Grey
w/ dark thread lines

material: Giordano

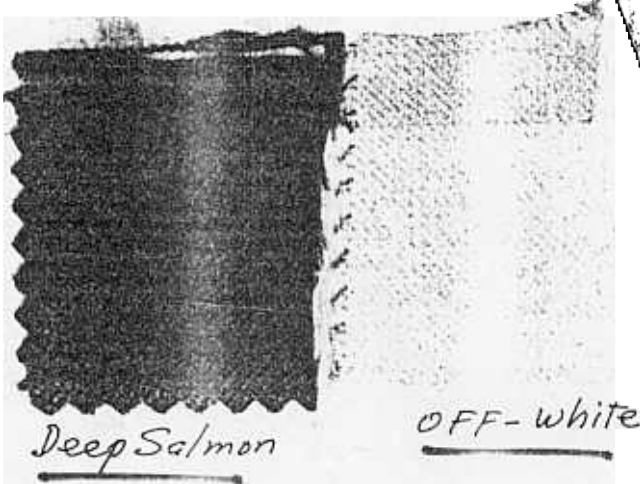
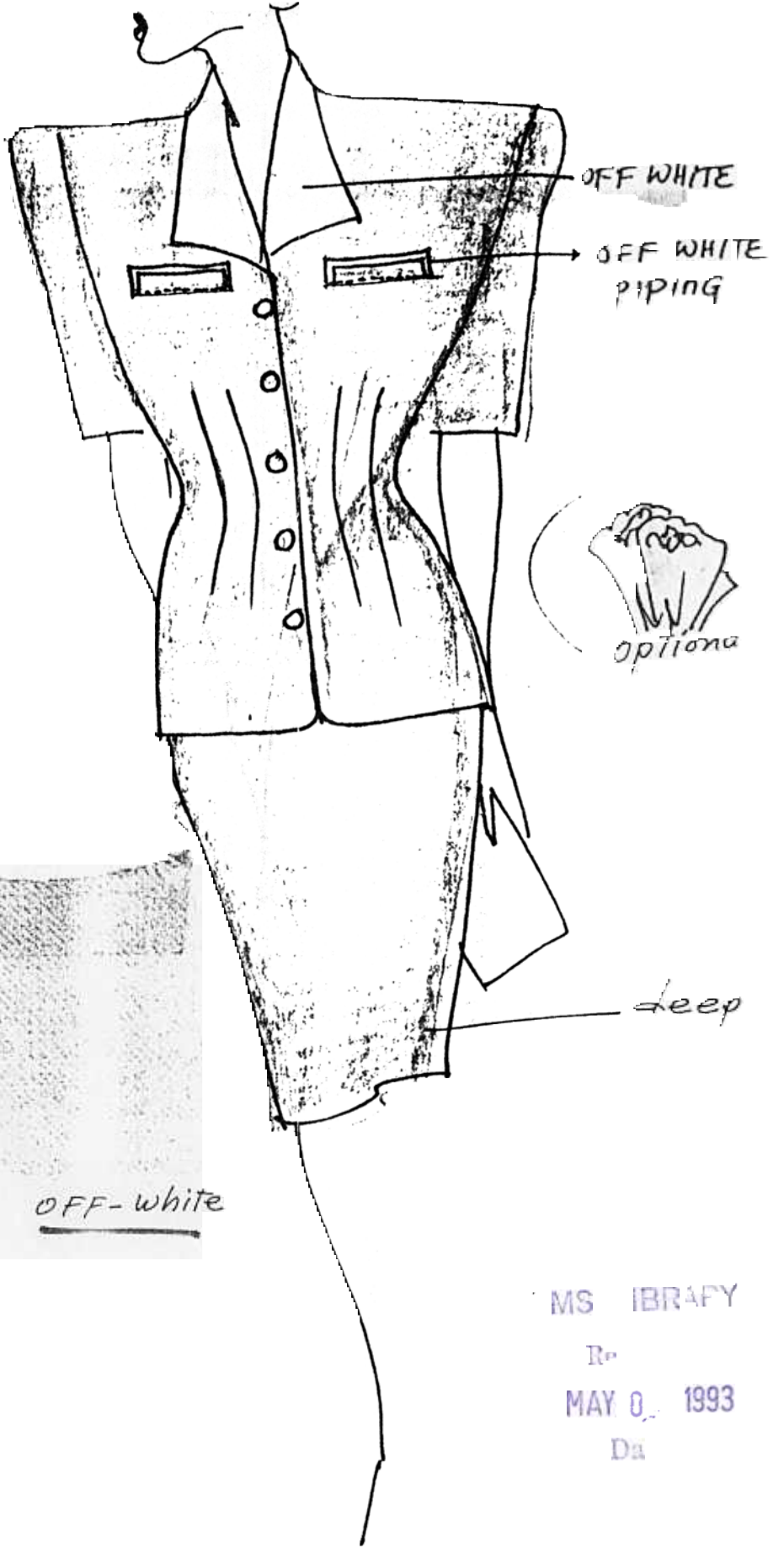
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