



Republic of the Philippines
Supreme Court
Manila

OFFICE OF THE 2023 BAR CHAIR

NOTICE TO THE 2023 BAR APPLICANTS

Bar applicants may use the sample letter formats below:

1. A Certificate of Enrollment from the law school or university where they are currently enrolled in for their last year of law school or for their refresher subjects; and/or
2. A Joint Testimonial of Good Moral Character from two (2) qualified members of the Philippine Bar.

For your information and guidance.

December 15, 2022.

For New Applicants who are expected to graduate in Academic Year 2022-2023:

[LETTERHEAD OF LAW SCHOOL OR UNIVERSITY
OFFICE OF THE SCHOOL REGISTRAR]

[DATE]

The Clerk of Court
Supreme Court
Manila

Re: Certificate of Enrollment

Sir/ Madam:

This is to **CERTIFY** that [name of Applicant], on the basis of the records of this office, is:

- (a) Currently enrolled in his or her last year of law school;
- (b) Currently completing [OR has completed] the Clinical Legal Education Program (CLEP), as required by Rule 138-A of the Rules of Court, and is securing [OR has satisfactorily secured] CLEP Level 1/2 OR both Certifications; and
- (c) An expected candidate for graduation for Academic Year 2022-2023.

Very truly yours,

[Printed name and signature of School Registrar/College
Secretary]

School Registrar/College Secretary

NOTED:

[Printed name and signature of Law Dean or Vice Dean]

Dean/Vice Dean

For New Applicants who graduated from a foreign law school and are currently completing fourth-year subjects in a Philippine law school pursuant to Bar Matter No. 1153:

[LETTERHEAD OF LAW SCHOOL OR UNIVERSITY
OFFICE OF THE SCHOOL REGISTRAR]

[DATE]

The Clerk of Court
Supreme Court
Manila

Re: Certificate of Enrollment

Sir/ Madam:

This is to **CERTIFY** that [name of Applicant], on the basis of the records of and submitted to this office, is:

- (a) A graduate of a law school of foreign jurisdiction; and
- (b) Currently enrolled in fourth-year subjects, as required by the *Juris Doctor* academic program¹ of this university or law school, pursuant to Bar Matter No. 1153.²

Very truly yours,

[Printed name and signature of School Registrar/College
Secretary]

School Registrar/College Secretary

NOTED:

[Printed name and signature of Law Dean or Vice Dean]

Dean/Vice Dean

¹ Legal Education Board Memorandum Order No. 19, Series of 2018, *Re: Migration of the Basic Law Course to Juris Doctor*, December 1, 2018.

² *Re: Letter of Atty. Estelito P. Mendoza, Proposing Reforms in the Bar Examinations Through Amendments to Rule 138 of the Rules of Court*, March 9, 2010.

For Refreshers who are currently taking fourth-year review subjects:

[LETTERHEAD OF LAW SCHOOL OR UNIVERSITY
OFFICE OF THE SCHOOL REGISTRAR]

[DATE]

The Clerk of Court
Supreme Court
Manila

Re: Certificate of Enrollment

Sir/ Madam:

This is to **CERTIFY** that [name of Applicant], on the basis of the records of this office, is:

- (a) Currently enrolled in fourth-year subjects as Refresher Courses; and
- (b) Regularly attending these classes under the same conditions as ordinary students, pursuant to Section 16, Rule 138 of the Rules of Court.

Very truly yours,

[Printed name and signature of School Registrar/College
Secretary]

School Registrar/College Secretary

NOTED:

[Printed name and signature of Law Dean or Vice Dean]

Dean/Vice Dean

JOINT TESTIMONIAL OF GOOD MORAL CHARACTER

To Whomsoever These Presents May Come:

Upon our oaths as members in good standing of the Philippine Bar, we hereby ATTEST:

- 1) That we personally know _____
[Full Name of Applicant], an applicant for the 2023 Bar Examinations;
- 2) That we have known said applicant for a period of at least one (1) year or since:
 - a. Signatory A: _____ [Month and Year]; and
 - b. Signatory B: _____ [Month and Year] respectively;
- 3) That we are neither related by consanguinity nor affinity to the said applicant within the fourth civil degree;
- 4) That we know for a fact that said applicant: [Check which is applicable]
 - Has not been charged with any act or omission punishable by law, rule or regulation, before any court, prosecutor's office, or governmental agency, and that no case of whatever nature and in whatever jurisdiction was filed or is pending against said applicant; or
 - Has been charged with act/s or omission/s punishable by law, rule or regulation, before the court, prosecutor's office, or governmental agency, which case/s have been fully disclosed by the applicant in his or her Application Form to Take the 2023 Bar Examinations.
- 5) That in view thereof, we hereby TESTIFY to and VOUCH for the GOOD MORAL CHARACTER of said applicant for the purpose of taking the 2023 Bar Examinations.

WITNESS OUR HANDS this _____ day of _____, 2023 in _____, Philippines.

SIGNATORY A

SIGNATORY B

_____ Signature over Printed Name	_____ Signature over Printed Name
_____ Date of Admission and Roll Number	_____ Date of Admission and Roll Number
_____ Permanent Address	_____ Permanent Address
_____ Mobile or Telephone Number	_____ Mobile or Telephone Number
_____ Email Address	_____ Email Address